

MINUTES

July 20, 2009

The regularly scheduled meeting of the Board of County Commissioners was called to order this 20th day of July, 2009, in meeting room 240 of the Cleveland County Office Building by Chairman Rod Cleveland. Tammy Howard, County Clerk/Secretary, called roll and those present were:

Rod Cleveland, Chairman
Rusty Sullivan, Vice-Chairman
George Skinner, Member
Tammy Howard, Secretary

Others present were: Christine Brannon, David Batton, Sandra DeSelms, David Tinsley, Joe Lester, Melinda Duke, Brenda Wakeman, Peggy Laizure, James Tyree, Dan Cary, Denise Ellison, Doug McKenzie, Debra VanWye, Andrew Kidd, Jose Chavez, Sandra DeSelms, Sheri Kinney, Tammy Todd, Sarita Scott, Susan Moffat, Rhonda Hall, Jonathan Prykryl, Thomas Edwards, Daniel C. Piazza, Kristy Wilson, Charles Gregory, Aubrey Scanlon, Heather Henderson, June Hays, Debbie Baker, Jeannie Frazier, Danny Carpenter, Joe Inman, and Dusty Birdsong.

Chairman Cleveland began the meeting with the Pledge of Allegiance.

George Skinner moved, seconded by Rusty Sullivan, to approve the minutes of the Regular Meeting of July 13, 2009.

The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland, yes.
Motion Carried.

Upon the request of Melinda Duke, Purchasing Agent, Rod Cleveland moved, seconded by Rusty Sullivan, to accept the bids and to table the awarding and/or rejecting of County Bid #HWY-1429 – Non-Encumbered Contract for Road Oils, Emulsions and Sealants for the County Commissioners. The bid term will be from August 5, 2009 and ending on November 4, 2009.

The vote was: George Skinner, yes; Rod Cleveland, yes; George Skinner, yes.
Motion Carried.

The bidders, each with properly executed non-collusion affidavits are listed on the following page:

CLEVELAND COUNTY BID SUMMARY							
List of Individual Bidders							
	Coastal Energy Corp.	Paving Materials, Inc.	Asphalt & Fuel Supply, LLC	Clever Stone - Donelson Construction Co. LLC	Vance Bros	Ergon Asphalt & Emulsions, Inc.	
BID: #HWY-1429	1	2	3	4	5	6	
DEPT: Commissioner's							
DATE OPENED: 07-20-09							
Non-Encumbered Contract for Gas, Emulsions and sealants for the County Commissioners.							Awarded To: Tabled on 7-20-09
The bid term will be from August 05, 2009 thru November 04, 2009							
Contact Person:	Chad Odle	Kenny Kraft	Matt Roberts	Michael J. Donelson	Steve Hoskins	Barry Moore	
Title:	Asphalt Rep.	—————	Sales	—————	Branch Mgr.	Manager	
Address	P.O. Box 218 Willow Springs, MO 65793	2401 S. Broadway Moore, OK 73160	4200 E. Skelly Drive, Ste 600 Tulsa, OK 74135	1075 Wise Hill Road Clever, MO 65631	9306 E. 11th St., Ste. A Tulsa, OK 74112	9301 SW Koch Lawton, OK 73505	
Telephone Number:	417-469-2777	405-793-1725	918-488-1339	417-743-2694	405-427-1389	580-223-8010	
Fax Number:	417-469-2294	—————	918-523-7089	417-743-2945	405-427-8446	580-223-9657	
NON-COLLISION AFFIDAVIT:	YES	YES	YES	YES	YES	YES	

Upon the request of Doug McKenzie, Rod Cleveland moved, seconded by George Skinner, to award County Bid #SHE-1418 – One-Year (1) Non-Encumbered Contract to provide Commissary Services for the Cleveland County Sheriff’s Office. Agreement shall be in effect for one (1) year, commencing from the bid award date through and including 12 months, with the option to re-new up to three (3) years on an annual basis, to Keefe Commissary Network, per Melinda Duke and Doug McKenzie after reviewing all the bids found Keefe’s to be the overall best bid.

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; George Skinner, yes.
Motion Carried.

Rusty Sullivan moved, seconded by George Skinner, to reject all the bids for County Bid #SHE-1427 – One-Year (1) Non- Encumbered Contract for the purchase of one (1) or more, Program/Lease Return/Rental Vehicles for the Cleveland County Sheriff’s Office. This agreement shall be in effect for one (1) year, commencing from the bid award date through and including twelve (12) months, with the option to re-new up to three (3) years on an annual basis.

The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland, yes.
Motion Carried.

Rusty Sullivan moved, seconded by George Skinner, to strike from the agenda the discussion, consideration, and/or action to Approve the Interlocal Agreement between the Board of County Commissioners and Greg Mashburn, District Attorney, for District Attorney District #21, for aid in payment of costs for legal advice and/or representation for County Officers by the Civil Division of the District Attorney's Office from July 1, 2009 thru June 30, 2010.

The vote was: George Skinner, yes; Rod Cleveland, yes; George Skinner, yes.
Motion Carried.

George Skinner moved, seconded by Rusty Sullivan, to strike from the agenda the discussion, consideration, and/or action regarding a proposal from the City of Norman about converting parking meters to increase parking time from one hour to two hours.

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; George Skinner, yes.
Motion Carried.

Rusty Sullivan moved, seconded by George Skinner, to table the discussion, consideration and/or action as whether to approve an agreement with York International Corporation for the transfer of three tracts of land to the Cleveland County in conjunction with the proposed realignment of Franklin Road during construction of the Cleveland County jail and allowing an easement for York Corp. signage.

The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland, yes.
Motion Carried.

Chairman Cleveland called for the presentation of County Safety Awards. The following employees were presented with Safety Awards: Jonathon Prykryl, Thomas Edwards, Daniel C Piazza, Kristy Wilson, Charles Gregory, Aubrey Scanlon, Heather Henderson, Sandra DeSelms, Tammy Todd, June Hays, Debbie Baker, Jeannie Frazier, Danny Carpenter, Joe Inman, Brenda Wakeman and Tammy Howard.

Rusty Sullivan moved, seconded by George Skinner, to approve the Notice of Appointment of Rod Cleveland, Rusty Sullivan and George Skinner as Requesting Officer for the account RWD1G for the remainder of FY 09/10.

The vote was: George Skinner, yes; Rod Cleveland, yes; George Skinner, yes.
Motion Carried.

George Skinner moved, seconded by Rusty Sullivan, to approve the Notice of Appointment of Denise Ellison and Dana Brown as Receiving Officer for the account RWD1G for the remainder of FY 09/10.

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; George Skinner, yes.
Motion Carried.

George Skinner moved, seconded by Rusty Sullivan, to approve the Resolution authorizing an all-way stop at Indian Hills and Porter Avenue in accordance with the results and recommendation of a traffic study conducted by the City of Norman. The City of Norman is requesting change due to the frequency of accidents at the intersection and will be responsible the installation and maintenance of traffic control devices.

The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland, yes.
Motion Carried.

George Skinner moved, seconded by Rusty Sullivan, to approve the Contract between the Cleveland County Health Department and Sarah Jones to provide services as a teaching assistant for Early Foundations Replication Project. This program is a cooperative effort of the Cleveland County Health Department, NorthHaven Day School, Norman Public Schools and Early Foundations. The program is for children suspected or diagnosed Autism Spectrum Disorder. The agreement is for a maximum of \$10,000.00, amount not to exceed \$10.00 per service hour and mileage in accordance with the State Travel Reimbursement Act (STRA), which is currently \$0.55 per mile as currently defined by the STRA, as the travel rate is adjusted this agreement will likewise be adjusted.

The vote was: George Skinner, yes; Rod Cleveland, yes; George Skinner, yes.
Motion Carried.

Rusty Sullivan moved, seconded by George Skinner, to approve the Contract between the Board of County Commissioners and Eastern Oklahoma Youth Services at Woodward County Regional Detention Center for Juvenile Detention Services in the amount of \$23.25 per day per child from July 1, 2009 through June 30, 2010.

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; George Skinner, yes.
Motion Carried.

George Skinner moved, seconded by Rusty Sullivan, to approve the Sheriff's Report and Claim for Board of County Prisoners for the month of June, 2009 in the amount of \$14,080.00.

The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland, yes.
Motion Carried.

Rusty Sullivan moved, seconded by George Skinner, to approve the Maintenance Agreement between Cleveland County Clerk's Office and Sooner Copy Machines for two (2) Sharp Copiers, Model #MX-M620N and one (1) Sharp Copier, Model #AR-M350U. Copier S/N #7507156, copy usage charge \$0.0075 for all black and white copies. Copier S/N #75007379 and S/N #65034047, copy usage charge \$0.0085 for all black and white copies. Contract will be from July 1, 2009 through June 30, 2010.

The vote was: George Skinner, yes; Rod Cleveland, yes; George Skinner, yes.
Motion Carried.

George Skinner moved, seconded by Rusty Sullivan, to approve the Renewal Service Agreement between the Cleveland County Clerk's Office and Eastman Kodak Company for a Minolta MS6000 Reader/Printer in the annual amount of \$2,467.00. The Contract will begin July 1, 2009 through June 30, 2010.

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; George Skinner, yes.
Motion Carried.

Rusty Sullivan moved, seconded by George Skinner, to approve establishing a maintenance/custodial supervisor position, job description, responsibilities, and duties, salary, and authorizing advertising for the position.

The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland, yes.
Motion Carried.

Rusty Sullivan moved, seconded by George Skinner, to retain the services of Rees Associates, Inc. to make a presentation and to provide information and/or suggestions regarding the feasibility of making modifications to the existing plumbing and sewer system on a portion of the second floor of the existing jail.

The vote was: George Skinner, yes; Rod Cleveland, yes; George Skinner, yes.

Motion Carried.

Rusty Sullivan moved, seconded by George Skinner, to table the discussion, consideration and/or action regarding modifications to agreement with Absentee-Shawnee Tribe for the bridge project at Buckhead Creek based upon the Funding Agreement with DOI (Dept of Interior) detailing the tribe's responsibilities and requirements and controls by the federal government regarding the expenditures of the funds and requirements of ODOT.

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; George Skinner, yes.

Motion Carried.

George Skinner moved, seconded by Rod Cleveland, to approve the agreement between Midway Grocery, Inc/dba Thompson Commissary Supply and the Cleveland County Sheriff's Office to provide interim Commissary services and continued utilization of data processing services not to exceed sixty days in the amount of \$9, 750.00

The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland, yes.

Motion Carried.

George Skinner moved, seconded by Rusty Sullivan, to approve the following Blanket Purchase Orders:

a. Highway Fund		
10-0690 – T2A	P & K Equipment, Inc.	\$ 1,000.00
10-0694 – T2A	P & K Equipment, Inc.	500.00
10-0695 – T2A	ATC Freightliner Group – OKC	500.00
10-0696 – T2A	Noble Trading Center, LLC	500.00
10-0699 – T2A	Cummins Southern Plains, Inc.	600.00
10-0720 – T2A	Jones Tire, LLC	500.00
10-0731 – T2A	Imperial Supplies, LLC	300.00
10-0734 – T2A	Palace Auto Supply, Inc.	3,500.00
10-0737 – T2A	Ace Hardware	500.00
10-0766 – T2A	Farm Plan, Inc. – Atwoods	500.00
10-0768 – T2A	Fleet Pride	1,000.00
10-0770 – T2A	Department of Central Services	1,000.00

The vote was: George Skinner, yes; Rod Cleveland, yes; George Skinner, yes.

Motion Carried.

Rusty Sullivan moved, seconded by George Skinner, to approve Certificate of Requesting Officers on Blanket Purchase Order Numbers:

09-0007 – F2	09-0037 – T2A	09-4508 – T2A
09-0222 – D2	09-0042 – T2A	09-4519 – T2A
09-0316 – C2	09-0095 – T2A	09-4768 – T2A
09-0450 – B2A-200	09-0727 – T2A	09-4929 – T2A
09-2299 – D2	09-0733 – T2A	09-4946 – T2A
09-4249 – B2A-500	09-0734 – T2A	09-5077 – T2A

09-4423 – B2A-300	09-0955 – T2A	09-5080 – T2A
09-4592 – D2	09-1510 – T2A	09-5084 – T2A
09-4645 – B2A-500	09-2876 – T2A	09-5129 – T2A
09-4770 – D2	09-2896 – T2A	09-5160 – T2A
09-4782 – B2A-500	09-3177 – T2A	09-5206 – T2A
09-5170 – B2A-500	09-3634 – T2A	09-5259 – T2A
09-5208 – SM2	09-3843 – T2A	09-5307 – T2A
09-5366 – SM2	09-3965 – T2A	09-5329 – T2A
09-5883 – B2B-300	09-4290 – T2A	09-5389 – T2A
09-6043 – SM2	09-4410 – T2A	09-5391 – T2A
09-6070 – B2A-500		
	09-3337 – MD1C	09-4767 – MD1A
09-0114 – MD2	09-3347 – MD1C	09-5150 – MD2
09-0116 – MD2	09-3458 – MD2	
09-0196 – MD2	09-3459 – MD2	09-4845 – CFB2-500
09-0199 – MD2	09-3556 – MD2	09-5009 – CFB2-500

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; George Skinner, yes.
Motion Carried.

George Skinner moved, seconded by Rusty Sullivan, to approve Purchase Orders for Payment of Personal Services, Travel, Maintenance & Operation, and Capital Outlay from with change to the General Fund under FY 08/09 from \$238,496.41 to \$236,001.33*:

FY 09/10

a. General Fund	\$ 77,917.10
b. Highway Fund	17,857.46
c. Health Fund	5,890.04
d. Sheriff Commissary Fund	422.07
e. Drug Court Revolving Fund Adult	884.00
f. Treasure’s Certification Fee	280.60
g. Fair Board Fund	3,068.04

FY 08/09

a. General Fund	\$ 238,496.41*
b. Highway Fund	63,446.07
c. Health Fund	4,836.74
d. Sheriff Service Fee Fund	11,341.14
e. Sheriff Revolving Fund	3,203.53
h. Fair Board Fund	119.89

The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland, yes.
Motion Carried.

(For a complete listing of warrants and original signatures, see warrant registers.)

There being no further business to come before the Board, George Skinner moved, that the meeting be adjourned. Rod Cleveland seconded the motion.

The vote was: George Skinner, yes; Rod Cleveland, yes; Rusty Sullivan, yes.
Motion Carried.

(Clerk’s Note: Agenda was posted on 7-17-09 @ 8:53 a.m.)